

**Overview and Scrutiny Committee**  
**Work programme 2018/19**

**Chair:** Councillor Kareen Hastrick

**Vice-Chair:** Councillor Jagtar Singh Dhindsa

**Members:** Councillors Sohail Bashir, Stephen Cavinder, Keith Crout, Mark Hofman, Rabi Martins, Ian Stotesbury and Matt Turmaine

| <b>Date of meeting</b> | <b>Item for agenda</b>  | <b>Purpose/outcomes</b>   | <b>Officer / Portfolio Holder</b>             |
|------------------------|---|---|---|
| <b>28 June 2018</b>    | Watford 2020 update   | Update on the progress of Watford 2020  | Watford 2020 Programme Manager                |
|                        | Performance indicators: Quarter 4 2017/18                     | Reviewed the end of year performance indicators   | Head of Corporate Strategy and Communications |
|                        | New task group membership: Commissioning Framework            | Agreed the membership for the Commissioning Framework Task Group  | Committee and Scrutiny Officer                |
|                        | New task group membership: Watford Community Housing          | Agreed the membership for the Watford Community Housing Task Group                                      | Committee and Scrutiny Officer                |
|                        | Community Safety Partnership Task Group: Membership and Chair | Approved the membership of the Community Safety Partnership Task Group<br>Agreed the task group's chair | Committee and Scrutiny Officer                |
|                        | Work Programme 2018/19  | Reviewed the work programme for the forthcoming year  | Committee and Scrutiny Officer                |

| <b>Date of meeting</b>   | <b>Item for agenda</b>                            | <b>Purpose/outcomes</b>   | <b>Officer / Portfolio Holder</b>  |
|--------------------------|---|---|--|
| <b>19 July 2018</b>      | Call-in   | No executive decisions called in  | Committee and Scrutiny Officer   |
|                          | Performance indicators: Quarter 4 2017/18         | Reviewed the end of year performance indicators   | Head of Corporate Strategy and Communications                                  |
|                          | Housing   | Informed councillors about the Homelessness Reduction Act and how the council will be carrying out the related work | Head of Housing<br>Portfolio Holder for Housing                                |
|                          | Review update: Neighbourhood Forum Task Group     | Reviewed progress on the Task Group's recommendations   | Committee and Scrutiny Officer   |
| <b>27 September 2018</b> | Call-in   | No executive decisions called in  | Committee and Scrutiny Officer   |
|                          | Performance report: Quarter 1 2018/19             | Reviewed the performance indicators for quarter 1 of 2018/19  | Head of Corporate Strategy and Communications / Head of Service Transformation |
|                          | Watford 2020 update                               | Update on the progress of Watford 2020  | Head of Service Transformation / Watford 2020 Programme Manager                |
|                          | Review update: Tackling Loneliness Task Group     | Reviewed progress on the task group's recommendations.  | Committee and Scrutiny Officer   |
|                          | Commissioning Framework Task Group – Final report | Reviewed the task group's final report and recommendations.   | Committee and Scrutiny Officer   |

| <b>Date of meeting</b>  | <b>Item for agenda</b>                      | <b>Purpose/outcomes</b>  | <b>Officer / Portfolio Holder</b>                               |
|-------------------------|---|--|---|
| <b>25 October 2018</b>  | Call-in only                                | To consider any called in executive decisions  | Committee and Scrutiny Officer                                  |
| <b>29 November 2018</b> | Call-in                                     | To consider any called in executive decisions  | Committee and Scrutiny Officer                                  |
|                         | West Herts Hospitals NHS Trust presentation | Presentation to be given by WHHT on the development of local health services in West Hertfordshire | WHHT  |
|                         | Performance report: Quarter 2 2018/19       | To review the performance indicators for quarter 2 of 2018/19                                      | Head of Corporate Strategy and Communications                   |
|                         | Watford 2020 update                         | To update on the progress of Watford 2020  | Head of Service Transformation / Watford 2020 Programme Manager |
|                         | Watford Community Housing Task Group update | To update on the progress of the task group  | Task group chair / Committee and Scrutiny Officer               |
|                         | Small Grants Fund Annual Report 2017/18     | To review the annual report  | Leisure and Environmental Services Section Head                 |
| <b>20 December 2018</b> | Call-in only                                | To consider any called in executive decisions  | Committee and Scrutiny Officer                                  |
| <b>24 January 2019</b>  | Watford 2020 Update                         | To update on the progress of Watford 2020  | Head of Service Transformation / Watford 2020 Programme Manager |
|                         | Firmstep presentation                       | To provide an overview of Firmstep and information about the Members' Portal                       | Head of Service Transformation                                  |

| Date of meeting                        | Item for agenda                                     | Purpose/outcomes   | Officer / Portfolio Holder                                      |
|--|---|--|---|
| <b>24 January 2019<br/>(continued)</b> | Review update: Tackling Loneliness Task Group       | To provide a second update on the progress of implementing the recommendations | Committee and Scrutiny Officer                                  |
| <b>7 February 2019</b>                 | Call-in only  | To consider any called in executive decisions                                  | Committee and Scrutiny Officer                                  |
| <b>28 February 2019</b>                | Call-in only  | To consider any called in executive decisions                                  | Committee and Scrutiny Officer                                  |
| <b>22 March 2019</b>                   | Call-in   | To consider any called in executive decisions                                  | Committee and Scrutiny Officer                                  |
|  | Performance report: Quarter 3 2018/19               | To review the performance indicators for quarter 3 of 2018/19                  | Head of Corporate Strategy and Communications                   |
|  | Watford 2020 Update                                 | To update on the progress of Watford 2020                                      | Head of Service Transformation / Watford 2020 Programme Manager |
|  | CSC update  | To provide an update following the scrutiny review in March 2018               | Head of Service Transformation / Customer Services Section Head |
|  | Watford Community Housing Task Group – final report | To receive the final report from the task group                                | Task group chair / Committee and Scrutiny Officer               |

#### Items for consideration

- Council's corporate priorities
  - managing the borough's housing needs
  - providing for the town's vulnerable and disadvantaged community

further information is available in the council's [Corporate Plan](#) and the Managing Director's report to [Cabinet](#) on 4 June 2018.